

## HEREFORD TOWNSHIP BOARD OF SUPERVISORS

August 20, 2024

The regular meeting of the Hereford Township Board of Supervisors was held in person at the municipal building and via Zoom. Those present were Supervisors John Membrino, Keith Masemore, Karla Dexter and Secretary Hannah Edwards.

Guests: Harold Albitz, Jennifer Sacks, Eric Miller, Tom Ritter, Danielle Kates Irene Donovan, Stephanie McCann, Bryan Leets, and Josh Borowski

Zoom: Tom O'Connor and Candace Perry

Mr. Membrino called the meeting to order at 7:30 p.m.

### **Minutes**

Mr. Membrino made a motion to approve the August 6, 2024 meeting minutes Ms. Dexter seconded the motion. All in favor, motion passed.

### **Payment of Bills and Approval of the Treasurer's Report**

Mr. Membrino made a motion and Ms. Dexter seconded to pay the bills and approve the Treasurer Report. All members voted in favor. Motion passed.

### **Personal Appearances** – No Report

### **Fire Companies**

**Seisholtzville Fire Company-** Mrs. Sacks reported 97 calls for the year, 10 calls for month of July 1 was a recall. EMR class was postponed due to an instructor conflict, Jen will update the board when the next class is scheduled. The car show is September 14, 2024, if there is weather in the forecast the date will be postponed to September 28, 2024.

**Hereford Fire Company-** Mr. Borowski reported 12 calls for the month of July. Decent and quiet month for Hereford. The weather was the biggest obstacle for the fire department, hopefully with Met-Ed trimming back trees where the power lines run through the woods will help with this issue. Hoagies will start back next month; they will be sold every second Monday of the month during the winter.

**Seisholtzville Fire Police** – Mrs. Sacks reported 2 fire police members completed their courses and will need to be sworn into office by the township. Ms. Edwards did email Mrs. Sacks the appropriate documents that need to be complete.

**Hereford Fire Police** – Mr. Albitz reported Hereford is hosting their annual meet the teacher's night down at the elementary school on August 21, 2024. Hereford will also be assisting East Greenville with their "First Friday of the Month" event along with Halloween parade. Mr. Spaar will also be resigning from the Hereford Fire Police within the next couple of months.

**Bally Ambulance** – Mr. Membrino mentioned the Bally Ambulance municipal report is up on the desk for anyone who wishes to view the report. Mr. Membrino mentioned Bally Borough has

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instituted a tax, Washington Township has discussed a possible increase in their yearly contribution. Mr. Membrino mentioned considering discussing increasing Herefords contribution for 2025 budget year.

**Emergency Management** – Mr. Leets reported for the month of August he completed two trainings; documents were handed out to the BOS in their packets. The county is switching to EVERBRIDGE from Berks Alert for their form of communication to the community. He also created two forms for occupancy reports one for residential and one for business. It will be transferred to the CAD system so in case of an emergency the fire departments will be notified of any situation upon arrival. The forms can be published on the township website, Facebook website or printed for in person pick up.

**Recreation Committee** – Mr. Ritter did not have any report, Mr. Membrino did mention Ms. McConnell is working on the grant playground equipment.

**Environmental Advisory Committee** – No report

### **State Police Report**

The report 67 calls.

**Unfinished Business** – No report

### **New Business**

1. Discussion of possible deposit for Co-op purchase of Paint Sprayer, \$68,000.00 asking price or best offer. Co-op discussion about offering a deposit to hold the sprayer till the 2025 budget allotted amount.
  - a. The township had a Co-op meeting with Longswamp, Topton and Rockland. The Co-op proposed to the township the opportunity to purchase a line painter that would be shared amongst the Co-op. The Co-op came to an agreement to offer a deposit to the owners regarding the equipment hold till the 2025 budget was approved.
  - b. Mr. Membrino made a motion to accept the proposed deposit for the 1992 Ford C8000 Paint truck in the amount of \$2300.00 till the 2025 budget is approved with a \$350 nonrefundable fee. Mr. Masemore second this motion. All in favor, motion passed.
2. Approval of the 2023 Report of Conclusion for the Hereford Township Audit conducted by Barbara Akins CPA
  - a. Mr. Membrino made a motion to approve the 2023 Report of Conclusion for Hereford Townships audit conducted by Barbara Akins. Mrs. Dexter second this motion. All in favor, motion passed.
3. Approval of the 2023 Audit Representation Letter conducted by Barbara Akins CPA
  - a. Mr. Membrino made a motion to approve the 2023 Audit Representation Letter conducted by Barbara Akins. Mrs. Dexter second this motion. All in favor, motion passed.

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4. Discussion to request “bus stop ahead signs” from Penn DOT requested by Mrs. Malone (UPSD Transportation Director)
  - a. Mr. Membrino made a motion to conduct and send a letter to Penn DOT requesting Bus Stop Ahead signs on Huff’s Church Road, Kahler Road and Church Hill Road. Mr. Masemore seconded this motion. All in favor, motion passed.

### **Miscellaneous Correspondence and Additional Information**

The next board meeting will be held on September 3, 2024 at 7:30pm.

### **PUBLIC COMMENT –**

Mrs. Kates from Grouse Hill Road mentioned three comments to the board.

1. Township Park – tennis courts
  - a. She wants to know what the opportunity options would be to have the tennis courts resurfaced so they could be functional for pickleball. Mr. Masemore mentioned the best opportunity to have this conducted would be to apply for another grant through the state in hopes to get the pavement resurfaced, underground drainage issue resolved, and lines painted.
2. Street Signs Missing
  - a. She mentioned Gun Club, Buck Hill, Conrad Road, and Huff’s Church Road all have missing street signs. She also asked if the township could cut back tree debris where the signs reside so they can be visible. Mr. Membrino mentioned Ms. Edwards will get in contact with Mr. Day so he can take time and assess the road signs that need replacing.
3. Tree limbs hanging low over some roads.
  - a. She mentioned tree limbs on Grouse Hill Road are hanging dangerously low, concerned that the school buses or trash trucks will clip these limbs and they will fall in the road. Specifically, right at the underground house is a concern due to the turn of the road and sight distance visibility. She was unaware of whose responsibility it would be to clip these limbs whether it is the township or the property owner. Mr. Membrino mentioned a conversation with Mr. Day will be had to determine whose responsibility it would be to cut those limbs.

There being no further business, Mr. Membrino made a motion to adjourn, seconded by Mr. Masemore. All were in favor. Motion carried. The meeting was adjourned at 8:10 p.m.

Respectfully Submitted

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**August 20, 2024**

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Hannah Edwards, Secretary/Treasurer